

HONOR AND INTEGRITY



OFFICE OF INSPECTOR GENERAL – ANALYSIS UNIT

What We Do:

The Office of Inspector General investigates reported misconduct and criminal activity within Florida's correctional institutions. The Analyst Unit provides analytic support to Inspectors by conducting research and analysis, and then creating intelligence reports detailing criminal activity and misconduct for follow-on investigation. The Unit also provides detailed intelligence reports of security threat information to applicable responding offices within the Florida Department of Corrections.

- Location: Leon – Central Office
- Work Hours: 20 hours per week
- Academic Terms: Fall 2022 and Spring 2023

What We're Looking For:

Students interested in working in state government or gaining experience in the Criminal Justice field. The ideal candidate is a fast-learner who can manage multiple tasks in a timely manner while paying close attention to detail. We are seeking students in their junior or senior year of their undergraduate degree, or any year of their graduate degree.

What You'll Do:

- Review investigative reports for possible criminal activity, misconduct, and/or security threats.
- Conduct analysis using computer databases and provided incident reports to obtain supporting information.
- Utilize computer applications to compile and upload written intelligence reports into Inspector General Intelligence and Investigative System (IGIIS) for further dissemination and field investigation.
- Responsible for researching, analyzing information, data entry, compiling data, writing intelligence reports, and uploading attachments.

To apply, click [here](#).

Have questions?
Contact the Internship
Coordinator at (850) 717-3924 or
HRAdmin@fdc.myflorida.com.